

## NCUWM Travel Support Request Form

To request student travel support from the Nebraska Conference for Undergraduate Women in Mathematics, the students' faculty contact should attach this form to an email and send it to Deb Klimes at [dklimes1@unl.edu](mailto:dklimes1@unl.edu). Please make sure the subject line says "NCUWM Travel Support Request". Please remember that most of a student's expenses during the conference will be covered by the conference.

Faculty Contact Name: \_\_\_\_\_

Faculty Contact Email Address: \_\_\_\_\_

Institution (including address): \_\_\_\_\_

Faculty Office Phone or Math Dept Phone: \_\_\_\_\_

Who is paying the students' registration fee for the conference? \_\_\_\_\_

Amount of expenses your institution plans to cover for **each** student: \$ \_\_\_\_\_

**Total** amount of expenses your institution will cover: \$ \_\_\_\_\_

**Total** amount of travel support you are requesting from NCUWM: \$ \_\_\_\_\_

**Student #1 (Name and Email):** \_\_\_\_\_

**Student #2 (Name and Email):** \_\_\_\_\_

**Student #3 (Name and Email):** \_\_\_\_\_

**Student #4 (Name and Email):** \_\_\_\_\_

### **FLYING: mark applicable statements with an X**

\_\_\_ My students will be buying their airline tickets themselves.

\_\_\_ My institution will be paying for the students' airline tickets.

\_\_\_ We are waiting to buy tickets until we hear how much travel support we are awarded.

Estimated Cost of Airfare per Student: \$ \_\_\_\_\_

*(check travel websites for sample airfares to Lincoln (airport code LNK)*

*or Omaha (airport code OMA))*

Please note: NCUWM does not reimburse for the costs of baggage check, parking, or transportation to your local airport.

### **DRIVING: mark applicable statements with an X**

\_\_\_ My students are traveling together by university vehicle, driven by me or a colleague.

\_\_\_ My students will be driving their personal vehicles.

Estimated Mileage: \_\_\_\_\_

Please note: NCUWM does not cover any parking costs incurred during travel to the conference.