REQUEST FOR TRAVEL FUNDS
Department of Mathematics & Statistics         Date:_______________

Name: ____________________________

Destination: Meeting (please specify name of meeting):

Will you give a talk?  _______ Invited  _______ Contributed  _______ Length

Additional Purpose for Travel:

Departing Lincoln:____  Arriving Destination (City): ____________________________
Departing Omaha:____  Preferred Date/Time Departure:_________________________
Preferred Date/Time Return:_________________________

If traveling by commercial carrier:

__________Book ticket for me

__________Bill directly to University

__________Book ticket immediately

_____Bill to my credit card:______________________________________________

_____Wait for approval of Dept. Funds

Total Estimated Expenses:

__________________ Airfare

__________________ Auto  ___ State Vehicle  ___ Personal Vehicle  License # ____________

___________ Owner: ________________

___________ Lodging

___________ Meals

___________ Registration Fees

___________ Taxi/City Fares

___________ Other: __________________

__________________ Total Estimated Expenses

Funding Sources: (Total should equal total estimated expenses)

__________________ Grant Funds (Charge to Company Center # ________________________)

__________________ Support provided by non-UNL organizations or local hosts.

Place * in margin by items supported by local hosts above.

__________________ Requested from College of Arts and Sciences

__________________ Requested Department Funds

__________________ Personal Funds

__________________ Total from all funding sources

Signature of Applicant: ______________________________________________________

Department Funds Approved: ____________________________________________

Source: ______________________

To Mavis: _____________________

Approved by: ______________________  Date: ______________________

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